

## Delaware County Chapter PASR – Business & Planning Meeting

September 6, 2023 – 10:30 AM

Via Zoom

“TO SERVE NOT TO BE SERVED” – [www.delcopasr.org](http://www.delcopasr.org)

**Members in Attendance** (11) Dr. Mary Caporaletti, John DellaGuardia, Caroline Fedena, Chris Eaton, Nancy Graham, Harry Hill III, Dr. Janice HoffmanWillis, Anne Mosakowski, Dr. Phyllis Simmons, and Sue Stevens.

**Call to Order and Pledge of Allegiance:** Janice HoffmanWillis, Ed.D.

**Moment of Silence** for the late [Steve Kupsov](#)

### Chapter Officers’ Report:

#### President’s Report: Janice HoffmanWillis, Ed.D.

Thanked everyone for their continued support of the Chapter and her as your President.

#### Items reviewed:

- The House of Delegates will be held in Cranberry, PA. October 15-17, 2023 - Voting delegates from our Chapter are Dr. Janice HoffmanWillis and Anne Mosakowski. Caroline Fedenda will be attending also as the Region 1 Alternate Representative to the PASR Board of Directors.
- State By-Laws (handouts) Link to bylaw changes document [CLICK HERE](#)
- Status of COLA Bill - COLA Efforts Page  
[www.pasr.org/legislative-cola-information/](http://www.pasr.org/legislative-cola-information/)

#### Secretary Minutes: June 7, 2023 (Anne Mosakowski, Interim Secretary)

- Minutes were approved as written. The minutes are posted on our website [www.delcopasr.org/meeting-minutes.html](http://www.delcopasr.org/meeting-minutes.html) .

**Treasurer’s Report:** Dr. Janice HoffmanWillis reviewed the operating budget in her dual role of President and Treasurer. Assistant Treasurer is John Willis. Report August 31, 2023

- Income - \$13,541.00 (Budgeted \$24,850.00)
- Expenses - \$1,058 (Budgeted \$24,850.00)
- Investment Account (No report from Vanguard as of September meeting)
- Budget was filed for audit - [August 2023](#)
- Additional items discussed:
  - The transfer the duties of Treasurer for a period of 2 years from current Treasurer Harry Hill III to Dr. Janice HoffmanWillis was completed in August 2023. Harry Hill’s daughter who is a CPA was a big help during the transfer process.
  - The budget for fiscal year 2023-2024 was reviewed and approved by all present.
  - Specific budget items were reviewed and it was discussed to:
    - During the transfer of signatories concerning the VanGuard investment account it was discovered that the account designated as the Frank Monaghan Scholarship had a different EIN number than the other two investment accounts (Woodson and Life Members). Since this account was only for \$900 it was recommended to close this account as an investment fund and put the funds in our regular bank accounts and of course note it as a line item in the budget. This change is reflected in the budget Google Sheet as income for August.

## **Reports of Standing Committees:**

### **Benefits and Services - Chris Eaton [www.delcopasr.org/benefits-and-services.html](http://www.delcopasr.org/benefits-and-services.html)**

Positive comments were made about the PASR Dental Plan through United Concordia. To find a provider, please click [here](#).

### **Bylaws - Vacant**

### **Community Service [www.delcopasr.org/community-service.html](http://www.delcopasr.org/community-service.html)**

Mary Payne – Youth Services & Elizabeth Gladulich –KozyKidz

- o School Selection for Coats and Hats – Elizabeth Gladulich
- o Youth Activities with Phi Delta Kappa- Mary Payne

### **Educational Support – Dr. Mary Anne Caporaletti ([REPORT](#))**

#### **Educational Support Page - [www.delcopasr.org/educational-support.html](http://www.delcopasr.org/educational-support.html)**

The Recognition awards process (Ridley) went well. Teachers were pleased and their guests were a fine addition to the luncheon. This year's district recipients are from Chester-Upland.

No changes are planned for how we give these awards.

Grants (given to Chester-Upland) witnesses the largest Grant we have given in the form of a trip to Adventure Aquarium. Another grant went to Chester High School for the Clipper's Closet program. This year's recipient is Chichester.

According to our alphabetical rotation, it is Chichester's turn to receive the two scholarships. Last year's process with Chester-Upland was a difficult one, but thanks to the hard work of Kathryn and Janice, in the form of their visits and personal contacts, we succeeded. One of the two recipients especially met our criteria.

Thanks to information received from Central Montco at our Spring Region 1 meeting, Anne and Mary Anne spent some time this summer trying to find a similar program in Delaware County. Delaware County Community College (DCCC) has a similar program. They offer Delco (and Chester) districts' junior and seniors who are contemplating careers in education the opportunity to enroll in DCCC education classes. We were hoping that this program might give up applicants who better qualify for our scholarships. The program's website still offers little specific information, but we should be able to make a personal contact soon.

Summary of the 2023 Scholarship and Educational Grants - [CLICK HERE](#)

**Action Item: Motion** - Donate the proceeds from the Educational Support Luncheon raffle baskets in the amount of \$150 to the Chester High School Clipper's Closet to use toward the purchase of a washer and dryer. The motion was made by Sue Stevens and second by Dr. Mary Anne Caporaletti. The motion was approved.

### **Historian – Helen Dougherty**

L/PEC – Vacant - L/PEC Page - [www.delcopasr.org/lpec.html](http://www.delcopasr.org/lpec.html)

### **Luncheons – Dr. Janice HoffmanWillis and Kathryn Flagg-Justice**

Report was part of the Educational Support report

## **Membership/Retirement - Sue Stevens**

### **Membership Page [www.delcopasr.org/membership-form.html](http://www.delcopasr.org/membership-form.html)**

Over the summer membership renewal letters were sent out to our 305 annual members. To date 151 have renewed for at least one more year. Approximately 20 of those members took advantage of our offer of a five-year renewal for \$50.00.

We also learned that five of our members had passed away either this year or recently. Two members simply declined to renew.

We enrolled only three new members this past year, so far. Our total chapter membership now stands at 614 members.

Also, the new chapter directories have been printed and are available.

## **Newsletter - John DellaGaurdia**

The Chapter newsletters will be November 2023 & May 2024. It was stated that they might come in over budget. Bulk mailing options will be investigated.

## **Nomination - Harry M. Hill III and Dr. Janice HoffmanWillis**

- o President-Elect
- o Secretary
- o Treasurer
- o Committee Chair: Bylaws, LPEC, and Parliamentarian

## **Parliamentarian- Vacant**

## **Public Relations/Photographer –Dr. Janice HoffmanWillis**

### **RECREO - Caroline Fedena - RECREO Page [www.delcopasr.org/recreo-trips.html](http://www.delcopasr.org/recreo-trips.html)**

Reviewed upcoming events on the RECREO webpage. Suggestions were made for future events which included: a high tea; [Players Club of Swarthmore](#); and [Hedgerow Theatre Company](#) .

### **Social Service Memorial Honor Fund - John Della Guardia - SSMHF Page - [www.delcopasr.org/social-service-memorial-honor-fund.html](http://www.delcopasr.org/social-service-memorial-honor-fund.html)**

- It was reported that the Chapter received \$250 from PASR for the work of our SSMHF Committee.
- A Necrology List from our Chapter will be provided for the *In memoriam* ceremony that is part of the upcoming PASR House of Delegates.
- Discussed providing SSMHF baskets from our Chapter and Region 1 to the PASR House of Delegates valued at \$50+. Dr. Janice HoffmanWillis is generously providing these baskets.
- Volunteer Survey - only a few members have submitted volunteer hours. The survey can be found on the website on the Spring Newsletter - [Click Here](#) and mailed to John R. Della Guardia, 11 King Court, Boothwyn, PA 19061 or emailed to [jdell16@comcast.net](mailto:jdell16@comcast.net) .

## **Website Coordinator – Anne Mosakowski - Our Website [www.delcopasr.org/](http://www.delcopasr.org/)**

Anne has refreshed certain pages on the website: [Meetings & Events Page](#) ([Agenda](#) & [Minutes](#)) plus Committee pages and [News Blog](#) as needed.

## **New Business:**

**Boscov's Friends Helping Friends (Oct. 18, 2023)** News Blog Post - [CLICK HERE](#)

- o Volunteers Needed
- o Dates assigned

### Granite Run:

Friday, Oct. 13<sup>th</sup> (3PM-6PM)

Saturday, Oct. 14<sup>th</sup> (1PM – 4PM)

Day of the Event: Wednesday, Oct. 18<sup>th</sup> ( 1PM-4PM)

### Concord Mall:

Friday, Oct. 6<sup>th</sup> ( 4PM-7PM) – Shoe Dept.

Sat. Oct. 7<sup>th</sup> (3PM – 6PM) - Rt. 202 Entrance

Sun. Oct. 8<sup>th</sup> (12 noon -3 PM) Rt. 202

Friday Oct. 13<sup>th</sup> ( 4PM-7PM) – Shoe Dept.

Sat. Oct. 14<sup>th</sup> ( 1PM – 4 PM) Rt. 202

Sun. Oct. 15<sup>th</sup> (12 Noon – 3PM)

Day of the Event: Wednesday, Oct. 18<sup>th</sup> ( 1PM-4PM)

## **Upcoming Meetings**

- October Meeting Presentation: Benefits and Risks of Certain Investment Products.  
(Depending on the members' interest)
- Celebration of Life Luncheon: The Late Robert Collier, Henry Fields and Stephen Kupsov December 6, 2023 Granite Estates

**Next Meeting: Wednesday, October 4, 2023. 10:30 AM (Aston Library)**

Minutes submitted by Anne Mosakowski